

1 **National PTA Bylaws**

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3 **Article I—Name**

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5 The name of this association is National Congress of Parents and Teachers®, governed by the District
6 of Columbia Nonprofit Corporation Act of 1962. It is also commonly known, and will be referred to
7 in these bylaws, as “National PTA®.”
8

9 **Article II—Purposes**

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11 **Section 1.** The purposes of the PTA are

- 12
13 a. To promote the welfare of children and youth in home, school, community, and place of
14 worship,
15
16 b. To raise the standards of home life,
17
18 c. To secure adequate laws for the care and protection of children and youth,
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20 d. To bring into closer relation the home and the school, so that parents and teachers may
21 cooperate intelligently in the education of children and youth, and
22
23 e. To develop between educators and the general public such united efforts as will secure for all
24 children and youth the highest advantages in physical, mental, social, and spiritual education.
25

26 **Section 2.** The purposes of the PTA are promoted through an advocacy and educational program
27 directed toward parents, teachers, and the general public; developed through conferences,
28 committees, projects, and programs; and governed and qualified by the basic policies set forth in
29 Article III.
30

31 **Section 3.** The association is organized exclusively for the charitable, scientific, literary, or
32 educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or
33 corresponding section of any future federal tax code (hereinafter referred to as “Internal Revenue
34 Code”).
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36 **Article III—Basic Policies**

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38 The following are basic policies of National PTA:

- 39
40 a. The association shall be noncommercial, nonsectarian, and nonpartisan.
41
42 b. The association shall work with the schools and community to provide quality education for
43 all children and youth, and shall seek to participate in the decision-making process
44 establishing school policy, recognizing that the legal responsibility to make decisions has
45 been delegated by the people to boards of education, state education authorities, and local
46 education authorities.
47

- 48 c. The association shall work to promote the health and welfare of children and youth, and shall
49 seek to promote collaboration among parents, schools, and the community at large.
50
- 51 d. No part of the net earnings of the association shall inure to the benefit of, or be distributable
52 to, its members, directors, trustees, officers, or other private persons except that the
53 association shall be authorized and empowered to pay reasonable compensation for services
54 rendered, and to make payments and distributions in furtherance of the purposes set forth in
55 Article II hereof.
56
- 57 e. Notwithstanding any other provision of these articles, the association shall not carry on any
58 other activities not permitted to be carried on (i) by an association exempt from federal
59 income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an association,
60 contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.
61
- 62 f. Upon the dissolution of this association, after paying or adequately providing for the debts
63 and obligations of the association, the remaining assets shall be distributed to one or more
64 nonprofit funds, foundations, or associations that have established their tax-exempt status
65 under Section 501(c)(3) of the Internal Revenue Code and whose purposes are in accordance
66 with those of National PTA.
67
- 68 g. The association or members in their official capacities shall not, directly or indirectly,
69 participate or intervene (in any way, including the publishing or distributing of statements) in
70 any political campaign on behalf of, or in opposition to, any candidate for public office, or
71 devote more than an insubstantial part of its activities to attempting to influence legislation
72 by propaganda or otherwise.
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74 **Article IV—Constituent Associations**

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76 **Section 1.** The constituent associations of National PTA include:
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- 78 a. Branches of National PTA that have been established in the 50 states of the United States, the
79 District of Columbia, the U.S. Virgin Islands, Puerto Rico, and among schools for American
80 dependents in Europe and the Pacific hereinafter called state PTAs.
81
- 82 b. Local PTAs (Parent Teacher Associations) or PTSAs (Parent Teacher Student Associations)
83 organized under the authority of the state PTAs in organized areas.
84
- 85 c. Local PTAs/PTSAs organized under the direct authority of National PTA when there is no
86 state PTA/PTSA.
87

88 **Section 2.** The national board of directors shall determine criteria for establishing constituent
89 associations and setting standards for continuing affiliation with National PTA.
90

91 **Section 3.** There shall be no proxy voting by any constituent association of National PTA.
92

93 **Section 4.** The purposes and basic policies of National PTA shall in every case also be the purposes
94 and basic policies of each constituent association.
95

96 **Section 5.** Each constituent association shall adopt bylaws for the government of the association.
97 Such bylaws shall not be in conflict with National PTA or state PTA bylaws. Such bylaws shall
98 include an article on amendments and shall include a provision establishing a quorum.
99

100 **Article V—Members and Dues**

101 **Section 1.** Every individual who is a member of a local PTA organized by a state PTA also is a
102 member of National PTA and of the state PTA by which such local PTA is organized and, as such, is
103 entitled to all the benefits of such membership.
104

105 **Section 2.** Every individual who is a member of a local PTA organized under the direct authority of
106 National PTA is a member of National PTA and, as such, is entitled to all the benefits of such
107 membership.
108

109 **Section 3.** Membership in PTA shall be open, without discrimination, to anyone who believes in and
110 supports the mission and purposes of National PTA.
111

112 **Section 4.** Each member of a local PTA shall pay annual dues as may be determined by the
113 association. The amount of the dues shall include the portion payable to the state PTA as determined
114 by the state, and the portion payable to National PTA as recommended by the board of directors and
115 approved by a two-thirds (2/3) majority of the voting body at the National PTA Annual Convention.
116

117 **Article VI—Provisions for Service in the National PTA Governance Structure**

118 **Section 1.** Anyone holding a position shall be a member of a local PTA.
119

120 **Section 2.** No one shall serve more than one full term in the same position, unless otherwise
121 permitted in these bylaws.
122

123 **Section 3.** Anyone who serves in a position for more than one-half (1/2) of a full term shall be
124 deemed to have served a full term in such position.
125

126 **Section 4.** Those failing to meet the qualifications or to fulfill the responsibilities of their positions
127 shall be removed according to the policies of the board of directors.
128

129 **Section 5.** Only those who have consented to serve shall be nominated or appointed.
130

131 **Section 6.** A member shall not serve as a voting member in National PTA’s governance structure
132 while serving as a paid employee of, or under contract to, National PTA.
133

134 **Section 7.** Diversity, PTA knowledge, and professional expertise shall be guiding principles when
135 making nominations or appointments.
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137 **Section 8.** Candidates for elected positions must adhere to the election policies adopted by the board
138 of directors.
139

143 **Article VII—Officers**

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145 **Section 1.** The officers of National PTA shall be a president, a president-elect, a vice-president for
146 advocacy, a vice-president for membership, and a secretary-treasurer.

147
148 **Section 2.** Except for the office of president, officers shall be elected by the voting body at National
149 PTA’s annual convention in each odd-numbered year.

150
151 **Section 3.** The nominating and leadership development committee shall be responsible for
152 nominating one candidate for each elective office. The committee shall report its nominees for office
153 to the annual convention, at which time additional nominations may be made from the floor.
154 Nominees from the floor must give notification of their intent to run no later than April 1 prior to
155 convention. Written notification must be given to the National PTA president via certified
156 mail/package carrier in care of the National PTA office.

157
158 **Section 4.** The vote shall be conducted by ballot and a majority vote shall elect. When there is only
159 one candidate for any office that election may be held by voice vote.

160
161 **Section 5.** The general provisions for eligibility for office are described in Article VI. In addition, the
162 following shall apply:

- 163
164 a. Only those who have served on the National PTA Board of Directors for at least one (1) term
165 shall be eligible for nomination or election to office.
166
167 b. A state president whose term of office has more than six (6) months remaining shall not be
168 eligible for election as an officer of National PTA.
169

170 **Section 6.** Elected officers shall take office at the close of the convention at which they are elected
171 and shall serve a term of two (2) years, or until their successors take office. Officers shall serve no
172 more than one (1) term in the same office. The president-elect shall succeed automatically to the
173 office of president.

174
175 **Section 7.** Vacancies shall be filled as follows:

176
177 In case of a vacancy in the office of president, the president-elect shall become president and shall
178 hold office for the balance of the term. In filling the vacancy, the president-elect shall be entitled to
179 continue in the presidency for the following term providing not more than one-half (1/2) of a full
180 term as president has been served. The vacancy in the office of president-elect shall be filled at the
181 next convention by the voting body. In the interim, duties of the president-elect shall be delegated by
182 the president.

183
184 A vacancy in the office of a vice-president or the secretary-treasurer shall be filled by the board of
185 directors. The vote shall be by ballot. When there is only one (1) candidate for the vacancy, the
186 election may be by voice vote. A majority vote shall be required for election if at least ten (10) days’
187 notice of the election to fill the vacancy has been given. If notice is not given, the election to fill the
188 vacancy shall require a two-thirds (2/3) vote.
189
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191 **Article VIII—Duties of Officers**

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193 **Section 1.** The president shall:

- 194 a. Serve as chair of the board of directors,
- 196 b. Serve as an *ex officio* member of all committees except the nominating and leadership
197 development committee,
- 198 c. Appoint chairs and members of committees not otherwise specified,
- 199
- 200 d. Serve as *ex-officio* member of the national council of states,
- 201
- 202 e. Preside at all annual conventions, and
- 203 f. Perform other duties as assigned by the board of directors or as applicable to presidents of
204 non-profit corporations organized under the laws of the District of Columbia.

205 **Section 2.** The president-elect shall:

- 206 a. Serve as a member of the board of directors,
- 207
- 208 b. Serve as a member of the finance committee,
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- 210 c. Serve as a member of the resource and development committee,
- 211
- 212 d. Serve as chair of the national council of states,
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- 214
- 215 e. Perform the duties of the office of president in the president’s absence or when the president
216 is unable to perform these duties, and
- 217
- 218 f. Perform other duties as assigned by the president or the board of directors.
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220 **Section 3.** The vice-president for advocacy shall:

- 221 a. Serve as a member of the board of directors,
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- 223 b. Serve as chair of the legislation committee,¹
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- 226 c. As legislation chair, facilitate and coordinate the work of the committee to promote, interpret,
227 and implement the national advocacy and legislative programs and activities,
- 228
- 229 d. Oversee planning and implementation of the legislative conference/training,
- 230
- 231 e. Consult and/or collaborate with resolutions committee, and
- 232
- 233 f. Perform other duties as assigned by the president or the board of directors.
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- 236 **Section 4.** The vice-president for membership shall:
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238 a. Serve as a member of the board of directors,
239
240 b. Serve as chair of the membership committee,²
241
242 c. Consult and/or collaborate with the field services committee,

243 d. Develop, implement and coordinate an annual membership initiative focused on recruitment,
244 retention and diversification, and
245
246 e. Perform other duties as assigned by the president or the board of directors.
247

248 **Section 5.** The secretary-treasurer shall:
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- 250 a. Serve as a member of the board of directors,
251
252 b. Serve as financial officer and secretary of the corporation,
253
254 c. Serve as chair of the finance committee,
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256 d. Report the financial status of National PTA to the board of directors and annual convention
257 body,
258
259 e. Serve as chair of the endowment fund of National PTA,
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261 f. Serve as vice-chair of the national council of states, and
262
263 g. Perform other duties as assigned by the president or the board of directors.
264

265 **Article IX—Board of Directors**

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267 **Section 1.** The affairs of National PTA shall be managed by the board of directors.
268

269 **Section 2.** The members of the board of directors shall be the president, the president-elect, the vice-
270 president for advocacy, the vice-president for membership, the secretary-treasurer, sixteen (16)
271 member representatives, six (6) at-large members, and two (2) youth members.
272

273 **Section 3.** Each year, eight (8) member representatives on the board of directors shall be nominated
274 by the nominating and leadership development committee and elected by the voting body at the
275 National PTA Annual Convention. Other nominations may be made from the floor, and a plurality
276 vote shall elect. Nominees from the floor must give notification of their intent to run no later than
277 April 1 prior to convention. Written notification must be given to the National PTA president via
278 certified mail/package carrier in care of the National PTA office. No two (2) member representatives
279 on the board of directors shall be from the same state. Member representatives shall take office each
280 year at the close of the convention and shall serve a term of two (2) years, or until their successors
281 have assumed office. In the event of a vacancy for a member representative, the balance of the term
282 of the member representative shall be filled by election by the board of directors at its next regular

283 meeting. The nominating and leadership development committee shall nominate one (1) person for
284 each vacancy. Other nominations may be made from the floor, and a majority vote shall elect.
285

286 **Section 4.** Three (3) at-large members shall be appointed by the president and approved by the board
287 of directors each year at the post convention board meeting. They shall be appointed in order to bring
288 a particular knowledge base, skill set, or diversity to the board. They shall serve a term of two (2)
289 years, or until their successors have assumed office. They shall assume office after their approval by
290 the board of directors at the post convention board meeting. In the event of a vacancy for an at-large
291 member, the balance of the term shall be filled by appointment by the president and approved by the
292 board of directors at its next regular meeting.
293

294 **Section 5.** Two (2) youth members shall be appointed by the president and approved by the board of
295 directors at the post convention board meeting in the odd numbered years. They shall serve for a term
296 of two (2) years. In the event of a vacancy of a youth member, the balance of the term shall be filled
297 by appointment by the president and approval of the board of directors at its next regular meeting.
298

299 **Section 6.** Elected member representatives and appointed at large members, may serve for two terms
300 on the board of directors in any combination of these positions.
301

302 **Section 7.** The board of directors shall:
303

- 304 a. Manage the affairs of National PTA,
- 305
- 306 b. Act on recommendations presented by the national council of states,
- 307
- 308 c. Hire, evaluate, and set the salary of the executive director,
- 309
- 310 d. Serve individually on at least one standing committee or special committee,
- 311
- 312 e. Review and act on reports and recommendations of committees and staff,
- 313
- 314 f. Approve the budget,
- 315
- 316 g. Approve board and committee appointments as recommended by the president,
- 317
- 318 h. Establish public policy and the legislative agenda, and
- 319
- 320 i. Establish association policy based on the strategic plan.
321

322 **Section 8.** Regular meetings of the board of directors shall be held four (4) times during each
323 calendar year. They shall be held immediately preceding the National PTA Annual Convention
324 (preconvention meeting), immediately following the National PTA Annual Convention (post-
325 convention meeting), and at other times as determined by the board of directors.
326

327 **Section 9.** Notice of the time and place of each regular meeting shall be given in writing to each
328 member of the board of directors at least thirty (30) days prior to the date of the meeting.
329

330 **Section 10.** Special meetings of the board of directors may be called by the president, on five (5)
331 days' written notice to each member of the board of directors. Special meetings shall be called by the

332 president or secretary-treasurer in like manner and on like notice on the written request of seven (7)
333 members of the board of directors. Special meetings may be conducted by conference call,
334 teleconference, or other electronic media as permitted by applicable law.
335

336 **Section 11.** A quorum of the board of directors shall be a majority of the members of the board then
337 in office.
338

339 **Section 12.** Between meetings of the board of directors, the elected officers shall have and may
340 exercise the powers of the board of directors in the management of such affairs of National PTA that
341 in their judgment require immediate action. The elected officers shall take no action in conflict with
342 any action taken by the board of directors.
343

344 **Article X—National Council of States**

345
346 **Section 1.** The national council of states shall be composed of one (1) member from each of the state
347 congresses. The state president shall not serve as the national council of states representative. The
348 national president and the resolutions committee chair shall serve as ex-officio members.
349

350 **Section 2.** The general provisions for eligibility for service are described in Article VI. In addition,
351 the members of the national council of states should understand the mission, vision, and value of
352 National PTA, and should have skills, ability, and willingness to debate, deliberate, and make
353 recommendations on issues affecting the association.
354

355 **Section 3.** The president-elect and secretary-treasurer of National PTA shall serve as chair and vice
356 chair of the national council of states.
357

358 **Section 4.** The members from state congresses shall be appointed from within their states in
359 accordance with each state’s bylaws for a term as indicated by each state’s bylaws.
360

361 **Section 5.** The national council of states shall:

- 362
- 363 a. Identify and prioritize trends to guide the board in setting strategic direction,
 - 364 b. Review and recommend issues related to association policy, and
 - 365 c. Identify and recommend action on strategic direction, emerging issues, policies, and
366 legislative trends.
367
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369
370 **Section 6.** The national council of states shall meet annually at the call of the chair. Special meetings
371 may be called by the chair with the approval of the national president.
372

373 **Article XI—Committees**

374
375 **Section 1.** The following shall be the standing committees of National PTA:

- 376
- 377 a. Nominating and Leadership Development,
 - 378 b. Bylaws and Policy,
379
- 380

- 381 c. Finance,
- 382
- 383 d. Resource Development,
- 384
- 385 e. Field Service,
- 386
- 387 f. Membership,
- 388
- 389 g. Legislation,
- 390
- 391 h. Resolutions,
- 392
- 393 i. Committee on Diversity,
- 394
- 395 j. Youth Involvement, and
- 396
- 397 k. Historical Preservation.
- 398

399 **Section 2.** The board of directors may establish special committees as needed. The members of
400 special committees shall be appointed by the president.

401

402 **Section 3.** Committee appointments shall be approved by the board of directors.

403

404 **Section 4.** Standing committee members may serve for two (2) terms.

405 **Article XII—Nominating and Leadership Development Committee**

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407

408 **Section 1.** The nominating and leadership development committee shall consist of seven (7)
409 members. Those holding any elected or appointed position in National PTA shall not serve on the
410 nominating and leadership development committee. No member of this committee shall be eligible to
411 be nominated by the committee. The executive director, or designee, shall serve as staff liaison to the
412 nominating and leadership development committee.

413

414 **Section 2.** The members of the nominating and leadership development committee shall be elected
415 by class annually by the voting body of the convention and shall serve a term of three (3) years or
416 until their successors are elected. Class A shall consist of two (2) members; Class B, two (2)
417 members; and Class C, three (3) members. Members may not serve more than one (1) term.
418 Nominations shall be made by the nominating and leadership development committee and also from
419 the floor. Elected members shall assume their duties at the close of the convention at which they are
420 elected.

421

422 **Section 3.** The nominating and leadership development committee shall report its nominees for
423 committee members to the annual convention, at which time additional nominations may be made
424 from the floor. Nominees from the floor must give notification of their intent to run no later than
425 April 1 prior to convention. Written notification must be given to the National PTA president via
426 certified U.S. mail/package carrier in care of the National PTA office.

427

428 **Section 4.** The vote shall be conducted by ballot when there are more candidates than open positions,
429 and a plurality vote shall elect. When there is an equal number of candidates to the number of open
430 positions, the election may be held by voice vote.

431
432 **Section 5.** The committee shall elect a chair at its first meeting each year following the annual
433 convention.

434
435 **Section 6.** A vacancy on the committee shall be filled by the board of directors. The vote shall be by
436 ballot. When there is only one (1) candidate for a vacancy; that election may be by voice vote. A
437 majority vote shall be required for election if at least ten (10) days' notice of the election to fill the
438 vacancy has been given. If notice is not given, the election to fill the vacancy shall require a two-
439 thirds (2/3) vote.

440
441 **Section 7.** The nominating and leadership development committee shall:

- 442
- 443 a. Identify characteristics and skill sets needed in the leadership of National PTA to accomplish
444 the strategic plan;
 - 445
 - 446 b. Recommend continuing education that enhances leadership development for the association;
447
 - 448 c. Screen and evaluate individuals, and nominate one (1) eligible candidate for each of the
449 following offices or positions:
 - 450
 - 451 1. President-elect (two-year term),
 - 452
 - 453 2. Vice-president for advocacy (two-year term),
 - 454
 - 455 3. Vice-president for membership (two-year term),
 - 456
 - 457 4. Secretary-treasurer (two-year term),
 - 458
 - 459 5. Member representatives to board of directors (two-year terms),
 - 460
 - 461 6. Members of the nominating and leadership development committee (three-year terms);
462 and
 - 463
 - 464 d. Advise the president on appointments.

465
466 **Section 8.** The nominating and leadership development committee shall publish the slate of
467 nominees no later than March 1 of each year.

468 **Article XIII—Bylaws and Policy Committee**

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471 **Section 1.** The bylaws and policy committee shall be composed of five (5) members.

472
473 **Section 2.** The president shall appoint members at the post-convention board meeting in odd-
474 numbered years. Members shall serve a term of two (2) years, or until their successors appointed.

475

476 **Section 3.** The committee chair shall be appointed by the president from among the members of the
477 board of directors.

478
479 **Section 4.** The committee shall make a comprehensive study of National PTA bylaws and policies,
480 and may propose bylaw amendments and policies for the consideration of the board of directors.

481
482 **Section 5.** The bylaws of all constituent associations are subject to review by the National PTA
483 bylaws and policy committee.

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485

Article XIV—Finance Committee

486

487 **Section 1.** The finance committee shall be composed of five (5) members. The members shall be the
488 secretary-treasurer, who shall be chair, the president-elect, and three (3) additional members of the
489 board of directors.

490

491 **Section 2.** The president shall appoint the three (3) committee members at the post-convention board
492 meeting in odd-numbered years. Members shall serve a term of two (2) years, or until their
493 successors are appointed.

494

495 **Section 3.** The committee shall prepare and present an annual budget to the board of directors for its
496 approval and recommend an auditing firm.

497

498

Article XV—Resource Development Committee

499

500 **Section 1.** The resource development committee shall be composed of seven (7) members. The
501 members shall be the president-elect and six (6) additional members.

502

503 **Section 2.** The president shall appoint the members at the post-convention board meeting in odd-
504 numbered years. Members shall serve a term of two (2) years, or until their successors are appointed.

505

506 **Section 3.** The president shall appoint the chair from among the members of the committee.

507

508 **Section 4.** The committee shall plan and implement the association's resource development program
509 in concert with the professional staff.

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511

Article XVI—Field Service Committee

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513 **Section 1.** The field service committee shall be composed of nine (9) members.

514

515 **Section 2.** The president shall appoint the members at the post-convention board meeting in odd-
516 numbered years. Members shall serve a term of two (2) years, or until their successors are appointed.

517

518 **Section 3.** The president shall appoint the chair from among the members of the committee.

519

520 **Section 4.** The field service committee shall develop strategies for service to the field and evaluate
521 effectiveness of the association.

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Article XVII—Membership Committee

Section 1. The membership committee shall be composed of nine (9) members.³

Section 2. The president shall appoint the members at the post-convention board meeting in odd-numbered years. Members shall serve a term of two (2) years, or until their successors appointed.

Section 3. The vice-president for membership shall serve as chair.

Section 4. The membership committee shall develop membership strategies and evaluate effectiveness of membership development practices.

Article XVIII-Legislation Committee

Section 1. The legislation committee shall be composed of five (5) members.⁴

Section 2. The president shall appoint the members at the post-convention board meeting in odd-numbered years. Members shall serve a term of two (2) years, or until their successors are appointed.

Section 3. The vice-president for advocacy shall serve as chair.

Section 4. The legislation committee shall review the legislative program of National PTA and shall make recommendations concerning the program to the board of directors.

Article XIX—Resolutions Committee

Section 1. The resolutions committee shall be composed of nine (9) members.

Section 2. The president shall appoint the members at the post-convention board meeting in odd-numbered years. Members shall serve a term of two (2) years, or until their successors are appointed.

Section 3. The president shall appoint the chair from among the members of the committee.

Section 4. The resolutions committee shall:

- a. Solicit, review, and recommend proposed resolutions for the consideration of the board of directors,
- b. Identify and recommend action on emerging issues and public policy trends,
- c. Review adopted resolutions and position statements and recommend to retain, amend or rescind those resolutions and position statements, and
- d. Help identify nationwide issues related to children and youth and collaborate with appropriate committees.

Article XX—Diversity

Section 1. The committee on diversity shall be composed of nine (9) members.

573
574 **Section 2.** The president shall appoint the members at the post-convention board meeting in odd-
575 numbered years. Members shall serve a term of two (2) years, or until their successors are appointed.
576

577 **Section 3.** The president shall appoint the chair from among the members of the committee.
578

579 **Section 4.** The committee on diversity shall promote diversity in all of its aspects and full
580 involvement at all levels of the association.
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582 **Article XXI—Youth Involvement Committee**

583
584 **Section 1.** The youth involvement committee shall be composed of seven (7) members, two of whom
585 shall be the appointed youth members to the board of directors.
586

587 **Section 2.** The president shall appoint the members at the post-convention board meeting in odd-
588 numbered years. Members shall serve a term of two years, or until their successors are appointed.
589

590 **Section 3.** The president shall appoint the chair from among the youth members of the board of
591 directors.
592

593 **Section 4.** The youth involvement committee shall work in collaboration with national, state, and
594 local PTAs to provide education, resources, leadership training, and opportunities to increase youth
595 participation and visibility.
596

597 **Article XXII- Historical Preservation Committee**

598
599 **Section 1.** The historical preservation committee shall be composed of the past national presidents.
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601 **Section 2.** The immediate past president shall serve as chair. If the immediate past president chooses
602 not to serve or is unable to serve, the committee shall select the chair.
603

604 **Section 3.** The historical preservation committee shall:
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- 606 a. Serve as the association’s primary resource on historical and cultural preservation,
- 607 b. Make recommendations concerning archival maintenance to the board of directors, and
- 608 c. Provide guidance and assistance in securing sustainable funding for archival acquisition and
609 maintenance.
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611

612 **Article XXIII—Annual Convention**

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615 **Section 1.** The National PTA Annual Convention shall convene each year in June. The board of
616 directors shall determine the place and dates of the convention.
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618 **Section 2.** Notice of the time and place of each annual convention shall be sent to the board of
619 directors, state presidents, members of national PTA standing committees, and the national council of
620 states and placed in the official publication of National PTA not less than sixty (60) days prior to the
621 date of the opening of the convention.

622
623 **Section 3.** The following members of National PTA (herein referred to as the “voting body”) shall be
624 entitled to be delegates at the annual convention:

- 625
- 626 a. Members of the board of directors;
 - 627
 - 628 b. Members of national PTA standing and convention-related committees;
 - 629
 - 630 c. State presidents;
 - 631
 - 632 d. Past national presidents of National PTA;
 - 633
 - 634 e. One (1) delegate per one thousand (1,000) members, or major fraction thereof, of each state
635 PTA, as shown on the books of the secretary-treasurer of National PTA as of March 31
636 preceding an annual convention, and as accredited by the state PTA; and
 - 637
 - 638 f. One (1) delegate per one thousand (1,000) members, or major fraction thereof, of a local PTA
639 organized under the direct authority of National PTA, as shown on the books of the secretary-
640 treasurer of National PTA as of March 31 preceding an annual convention, and accredited by
641 National PTA

642
643 **Section 4.** The selection of the state delegates shall be governed by the bylaws of the state PTA.
644

645 **Section 5.** Only the members who make up the voting body at the annual convention shall have the
646 right to introduce motions, participate in debate, or vote at the annual convention. There shall be no
647 proxy voting. Members of National PTA who are not part of the voting body shall be entitled to
648 attend the annual convention upon payment of a registration fee in an amount determined by the
649 board of directors.

650
651 **Section 6.** A quorum shall consist of one hundred and fifty (150) registered delegates representing a
652 majority of the state PTAs.

653
654 **Section 7.** The annual convention shall transact such business as may come before it.
655

656 **Section 8.** The board of directors, by a two-thirds (2/3) vote of its members, may cancel or postpone
657 any annual convention when it deems such action to be required by the existence of a national
658 emergency, epidemic, or other disaster. Such action may be taken by the president alone after polling
659 the members of the board of directors to the extent reasonably possible.

660
661 Any annual convention scheduled to be held during the existence of a civil defense emergency
662 declared by the president of the United States or the concurrent resolution of the Congress of the
663 United States shall automatically be canceled. During the existence of any such civil defense
664 emergency, the board of directors may adopt such measures for the conduct of the affairs of National
665 PTA as it may deem to be required, without regard to the restrictions of National PTA Bylaws.

666
667

668 **Article XXIV—Electronic Meetings and Communication**

669
670 **Section 1.** The National PTA Board of Directors and all committees and subcommittees shall be
671 authorized to meet by telephone conference or through other electronic communications media so
672 long as all the members can simultaneously hear each other and participate during the meeting.
673

674 **Section 2.** Unless members indicate otherwise to National PTA Headquarters, all communication
675 required by these bylaws, including meeting notices, may be sent electronically unless otherwise
676 specified in these bylaws.
677

678 **Article XXV—Parliamentary Authority**

679
680 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern
681 National PTA in all cases in which they are applicable and in which they are not in conflict with
682 National PTA bylaws, special rules of order, Articles of Incorporation, or the District of Columbia
683 Nonprofit Corporation Act of 1962.
684

685 **Article XXVI—Amendments**

686
687 These bylaws may be amended at the annual convention by two-thirds (2/3) vote provided that the
688 following requirements shall first have been complied with in the following order:
689

- 690 a. The amendments shall have been approved by the board of directors.
691
692 b. Amendments shall be sent by U.S. mail/package carrier to the board of directors and state
693 presidents not less than forty-five (45) days prior to the date of convening the annual
694 convention.
695
696 c. Amendments shall be published on the National PTA website at least thirty (30) days prior to
697 the convention.
698

699 **Provisos**

¹ The Vice-President for Advocacy shall become the chair of the Legislation Committee at the conclusion of the 2014 National PTA Convention for the remainder of the current two-year term. The current chair and all other members shall remain as members of the Legislation Committee. (Adopted 7/21/2014)

² The Vice-President for Membership shall become the chair of the Membership Committee at the conclusion of the 2014 National PTA Convention for the remainder of the current two-year term. The current chair and all other members shall remain as members of the Membership Committee. (Adopted 7/21/2014)

³ The committee shall consist of ten (10) members until the conclusion of the 2015 National PTA Convention due to the addition of the Vice-President for Membership elected at the 2014 National PTA Convention. (Adopted 7/21/2014)

⁴ The committee shall consist of six (6) members until the conclusion of the 2015 National PTA Convention if and only the Vice-President for Advocacy elected at the 2014 National PTA Convention is not currently a member of the Legislation Committee. (Adopted 7/21/2014)